

## Research Assistant Position

Esade Business and Law School is hiring a research assistant with a Master's degree in International Relations, International Security, or a similar field, to support the EsadeGeo Center for Global Economy and Geopolitics in its academic and applied research and outreach.

- **Job position:** Research Assistant
- **Organization:** Esade Business and Law School
- **Department:** EsadeGeo – Center for Global Economy and Geopolitics
- **Deadline for submissions:** November 22, 2024
- **Application:** Please upload your CV and cover letter [here](#), in two separate files. By typing your first and last name into the fields on the upload page (required), your files will automatically be titled in our filing system as follows: *First name\_Last name\_Name of document you are uploading*.

### BASIC PROFILE

- Education: MA in International Relations/International Security/Public Policy or similar.
- Languages: English (C1); Spanish (native).
- Experience:
  - Professional experience is not required, but it is helpful.
  - Research experience, acquired during the MA program, other degrees or internships, is required.
  - Demonstrated interest in areas including climate change, carbon removal/reduction, environmental policy/science, clean energy and technology.
- Currently holding a DNI or NIE (must be authorized to work for any employer in Spain).

### SKILLS REQUIRED

- Capacity for autonomous organization of workload.
- Adaptability to circumstances and time pressure.
- Attention to detail, a strong sense of responsibility and adherence to deadlines.
- Qualitative research skills.
- Familiarity with the Office suite of applications and their formatting options.

### TASKS AND RESPONSIBILITIES

- Research assistance: literature reviews; data collection, coding and analysis; assistance in preparing research proposals.
- Assistance in dissemination and logistics: logistic support for academic workshops and meetings; readying texts for publication (formatting and proofreading).
- Communications officer tasks: EsadeGeo webpage and X, events and media management.

### CONDITIONS

- Full time
- Salary: €26,500/year (gross)
- Duration: 2 years
- Location: Esade – Madrid (Mateo Inurria, 27, 28036 Madrid)
- Start date: December 2024 (precise date to be mutually agreed)