

Research Assistant Position

Esade Business and Law School is hiring a research assistant with a Master's degree in International Relations, International Security, or a similar field, to support the EsadeGeo Center for Global Economy and Geopolitics in its academic and applied research and outreach.

- **Job position:** Research Assistant
- **Organization:** Esade Business and Law School
- **Department:** EsadeGeo – Center for Global Economy and Geopolitics
- **Deadline for submissions:** September 22, 2024
- **Application:** Please upload your CV and cover letter [here](#), in two separate files. By typing your first and last name into the fields on the upload page (required), your files will automatically be titled in our filing system as follows: *First name_Last name_Name of document you are uploading*.

BASIC PROFILE

- Education: MA in International Relations/International Security/Public Policy or similar.
- Languages:
 - English: native or similar
 - Spanish: B1-B2 level or higher
- Experience:
 - Professional experience is not required, but it is helpful.
 - Research experience, acquired during the MA program, other degrees or internships, is required
- Currently holding a DNI or NIE (must be authorized to work for any employer in Spain)

SKILLS REQUIRED

- Capacity for autonomous organization of workload
- Adaptability to circumstances and time pressure
- Attention to detail, a strong sense of responsibility and adherence to deadlines
- Qualitative research skills
- Familiarity with the Office suite of applications and their formatting options

TASKS AND RESPONSIBILITIES

- Research assistance:
 - Literature reviews
 - Data collection, coding and analysis
 - Assistance in preparing research proposals
- Assistance in dissemination and logistics:
 - Logistic support for academic workshops and meetings
 - Readying texts for publication (formatting and proofreading)

CONDITIONS

- Full time
- Salary: €26,500/year (gross)
- Duration: 2 years
- Location: Esade – Barcelona (Av. Pedralbes 60-62, 08034 Barcelona)
- Start date: October 2024 (precise date to be mutually agreed)